

**Reply to :** Licensing Team  
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The Town Council

Your Ref: W/26/00702/PAVLIC

Date: 3rd July 2026

Dear Town Clerk,

**BUSINESS AND PLANNING ACT 2020  
APPLICATION FOR PAVEMENT LICENCE**

We have received an application for **Roots And Stone 53 High Street Witney Oxfordshire OX28 6JA** under the Business and Planning Act 2020.

The application form and supporting docs are attached to this email. If you would like to make formal representation please email [ERS@westoxon.gov.uk](mailto:ERS@westoxon.gov.uk), the closing date is **17th July 2026**.

Yours faithfully

**Licensing Team  
Environmental and Regulatory Services**

West Oxfordshire District Council may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud under Section 6 of the Audit Commission Act 1998

Applicant Address (outside of the district): No

Trading Name: Roots & Stone

Business Premises Mailing Address: OXFORD & WITNEY FACTORS (2018) LTD, 53 HIGH STREET, WITNEY, OX28 6JA

Premises Telephone Number: 07825553743

Business Premises use: Other use for the sale of food or drink for consumption on or off the premises

Description of the area: The application relates to an area of public highway directly in front of the premises at 53 High Street, Witney. The proposed pavement licence area is rectangular in shape and measures approximately 2.95 metres in width along the frontage and 5.64 metres in depth from the building line, providing a total area of approximately 16.6 square metres.

The area will be used for outdoor customer seating and will accommodate up to eight tables with associated chairs. The proposed seating area will be a non-smoking area. The location and dimensions of the proposed licensed area are shown on the attached plan.

Monday start time: 00:00

Monday end time: 00:00

Tuesday start time: 08:00

Tuesday end time: 16:00

Wednesday start time: 08:00

Wednesday end time: 16:00

Thursday start time: 08:00

Thursday end time: 16:00

Friday start time: 08:00

Friday end time: 04:00

Saturday start time: 08:00

Saturday end time: 16:00

Sunday start time: 00:00

Sunday end time: 00:00

Furniture purpose: For the purpose of consuming food or drink supplied from, or in connection with relevant use of, the premises

Furniture description: We are looking at having up to eight tables of 2.

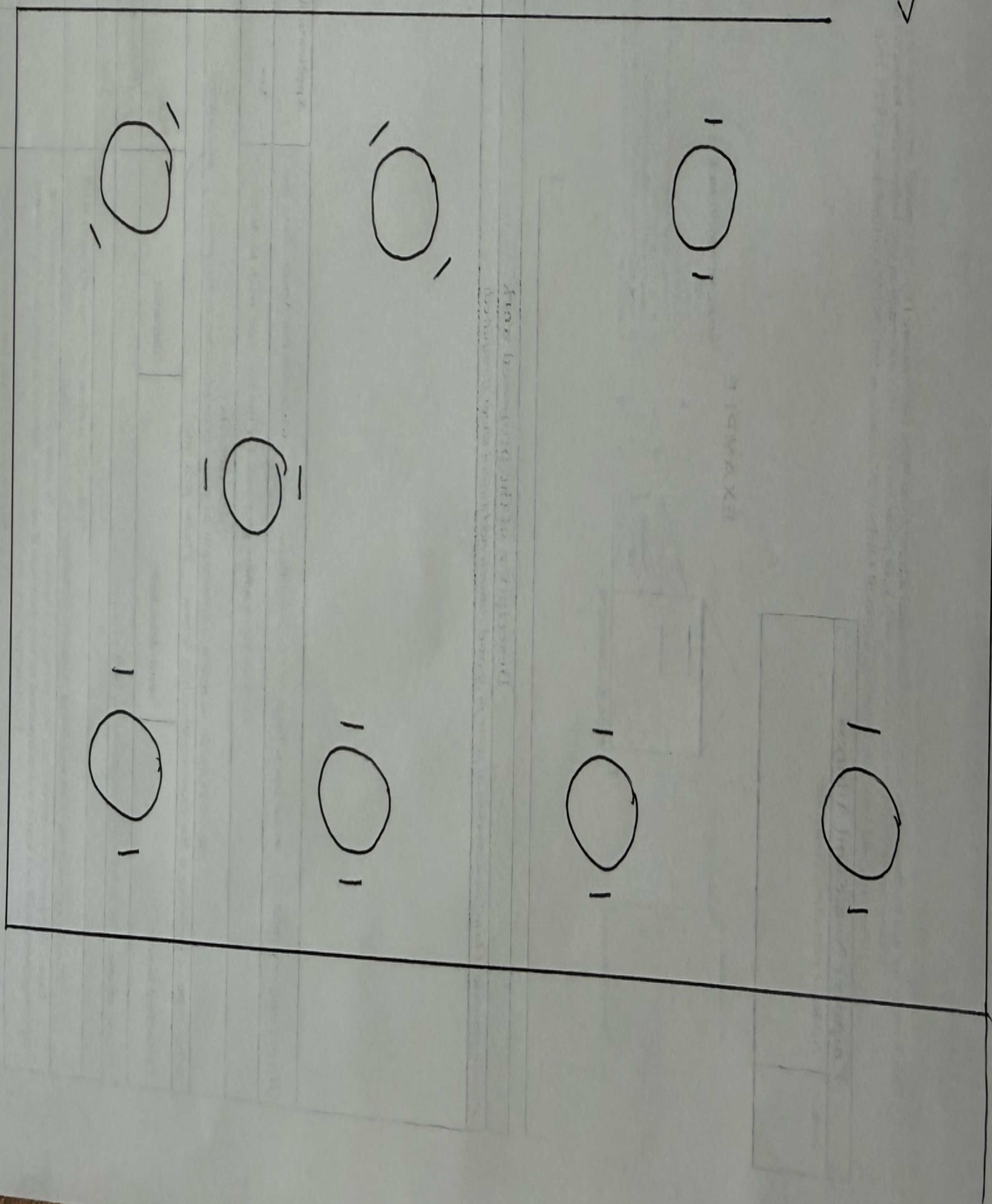
In a bistro rattan style.

Do you intend to alter the building: No

Alteration details (if applicable):

Declaration Checked: Yes





Access  
+  
Egress

Front  
door

Property  
53 High Street



**PROPOSED  
PAVEMENT LICENCE  
AREA**

Width along frontage:  
2.95m (116")

Depth from building ground:  
5.64m (222")

**Total Area: 16.6m<sup>2</sup>**

**KEY:**

— Proposed Pavement  
Licence Area

Gap to left  
property  
boundary

1.19m  
(47")



Proposed seating area  
width along frontage  
2.95m (116")



Gap to right  
neighbouring  
property

1.98m  
(78")



Depth  
from  
building  
ground  
5.64m  
(222")



From boundary of proposed  
seating area to kerbside of road  
5.2 metres





